



Phase 2 Management Team Minutes

Tuesday, February 7, 2023

4:00 p.m.

Webex

Attendees: Amanda Fowler (Chair), Katrin Zipperlen, Heidi Coombs, Brian Kerr, Michelle Simms, Tara Snelgrove, James Quinlan, Mary Jane Butler, Sruthi Bandi, Jennifer Leonard, Carla Peddle

Guest: Steve Pennell, HSIMS

Regrets: Delphine Grynszpan, David Stokes, Maria Goodridge

Recorded by: Vivian Whelan

| Topic | Details | Action Items and person responsible |
|---|--|-------------------------------------|
| Introduction and Welcome | | |
| Agenda review <ul style="list-style-type: none">- Review for Conflict of Interest- Confirmation of Agenda | No conflicts | |
| Review and approval of prior minutes <ul style="list-style-type: none">- Review of action items from previous meeting | <ul style="list-style-type: none">- Motion to approve November minutes: Amanda Fowler- Seconded by: James Quinlan- All in favour | |
| 1. Business Arising | | |
| 2. Assessment | AI ChatGPT presentation by Steve Pennell | |

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| | <ul style="list-style-type: none"> - ChatGPT = Chat Generative Pretrained Transformer. - He suggested setting up an account. - It is currently free. It records. Do not include personal information. - It can write essays, briefing notes and poems. It can answer questions. It understands English and French. - It has the potential to generate Research questions. - AI is not to be used for essays or assignments. - Add a statement on the assessment plans: 'Original work completed wholly by you is expected to be submitted in this course. The use of an artificial intelligence, like ChatGPT, is not permitted.' - There has been one exam so far. Getting ready for the second exam, which will be the hardest exam in Phase 2. | |
| 3. PESC | <ul style="list-style-type: none"> - The survey was sent at the end of the block. There have been only four responses. Tutorials received positive remarks. | |

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| | <ul style="list-style-type: none"> - There is a Mistreatment Survey information session being held for the class on February 28. | |
| 4. Curriculum Lead | <p>Major curriculum changes:</p> <ul style="list-style-type: none"> - Urban Indigenous Health was removed after scheduling it in Phase 4. Dr. Shea would like to add a 50-minute session on Urban Indigenous Health. <p>Motion to support adding a 50-minute Urban Indigenous Health session: Alison Haynes Seconded by: Tara Snelgrove All in support</p> <ul style="list-style-type: none"> - Remove Rheumatology clinical cases. Incorporate in other lectures. It is able to be covered in other clinical cases. <p>Motion to support the removal of Rheumatology clinical cases session: Alison Haynes Seconded by: Tara Snelgrove, James Quinlan, Amanda Fowler Supported by all</p> <ul style="list-style-type: none"> - Separate Lupus and Scleroderma into two 50-minutes lectures. | |



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| | Motion to support the separation of Lupus and Scleroderma into two separate 50-minute lectures: Alison Haynes Seconded by: Tara Snelgrove, Amanda Fowler Supported by all | |
| 5. Community Health | - No report | |
| 6. Research | - Nothing to report | |
| 7. Physician Competencies | - The length of peer assessment has changed from 400 words to 600 words | |
| 8. Clinical Skills | - | |
| 9. Student Issues | <ul style="list-style-type: none"> - Cardiovascular communications clinical skills came after their first one-on-one CVS clinical skills. Respiratory communications clinical skills was scheduled before their one-on-one respiratory clinical skills. Can the communications clinical skills come before one-one-one sessions? - Critical Appraisal is done in a different style than previously. Each session is scheduled for two hours, but less time was used. - The promotions process is currently being reviewed by the Dean's office. | |
| 10. New Business | | |
| 11. Next Meeting | March 7, 2023 | |

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